

ACSM Learning Management System Transition

Effective 2/1/19, ACSM is transitioning to a new learning management system (LMS). We are very excited to be moving to a new system to better serve your education needs. The new system will mean some changes during this period of transition and we hope the information below will be useful in making the transition seamless.

Please utilize and bookmark this new URL ([acsm.org/ceonline](https://www.acsm.org/ceonline)) to purchase and complete courses after February 1, 2019.

Frequently Asked Questions

I have purchased a course on ACSM ceOnline and haven't completed it yet. What do I do now?

All courses on www.acsm.ideafit.com must be completed no later than February 25, 2019, at 11:59 pm according to your time zone. If you do not complete these courses, neither the course nor the credits will transfer to the new LMS and the course cannot be refunded. To help assure all of your completed continuing education records will transfer to our new platform seamlessly, please complete unfinished course by following these instructions:

- To go to your account, log in at: <https://acsm.ideafit.com>
- Click on My Courses
- Click on My Continuing Education
- Under the 'In Progress' heading, you will see those courses you have not finished
- Complete all your 'In Progress' courses
- Print or save your certificates of completion

I didn't see this notice before I purchased a course that will take me several weeks to complete. What do I do now?

We apologize if you did not see this notice. ACSM worked to ensure proper notice was given to all customers including email communications as well as providing information on the www.acsm.ideafit.com landing page as well as [here](#). All courses must be completed by February 25, 2019, at 11:59 pm according to your time zone.

When do I absolutely have to have all of my courses completed?

Again, February 25, 2019, by 11:59 pm according to your time zone is the absolute hard deadline for all courses to be completed. If your courses are not complete by this deadline, the course nor the credits will transfer to the new LMS.

Can I still purchase courses on www.acsm.ideafit.com?

Yes, you may still purchase courses until January 24, 2019, 11:59 pm according to your time zone. On January 25, 2019, you will no longer have the ability to purchase courses. Consider very carefully the amount of time you will need to be able to complete your courses. We understand extenuating circumstances may occur, however, we will not be able to provide an extension, a refund or a course transfer if you are not able to complete your courses once our old LMS is no longer available.

Will all of the existing courses on the current LMS be available on the new LMS?

Yes, any course that is not expired, will be available on the new LMS. You can purchase your new courses as of February 1, 2019.

What if I have previously purchased video content that I wanted to access at a later date?

All previously purchased video content will be made available to you in the weeks to come. More details will follow soon.

I have a course that I didn't know expired and it is not completed. Now what?

If a course you have purchased has expired and you have not completed it, ACSM is not able to provide a refund, an extension, nor a course transfer.

What do I need to do to make sure all of my credits are transferred over to the new LMS?

The first step is to make sure you have all of your courses completed by the deadline, February 25, 2019, at 11:59 pm according to your time zone. To ensure accuracy with the transition, we advise you to print and /or save your current certificates of completion for the courses you have completed within the past four years. ACSM will migrate completion records for the past four years which will be available in your acsm.org CEC account.

How do I access my acsm.org CEC account?

If you are currently an ACSM member or an ACSM certified professional, please use your member/certified username and your password. If you are not an ACSM member or certified professional, look for an email in the coming weeks with your log in information. If you do not receive

your email by February 15, 2019, please check your junk folder first. If still not received, please contact membership@acsm.org for your account log in information.

What should I expect after January 25, 2019?

You will no longer be able to purchase courses on www.acsm.ideafit.com. Be sure to complete all purchased courses by February 25, 2019, and print or save your certificates of completion before the deadline.

What should I expect after February 1, 2019?

You can begin to utilize our new LMS for your online continuing education (acsm.org/ceonline). Login information will be sent to you via email. If you do not receive it by February 15, 2019, please email membership@acsm.org for your username and password.

What should I expect after February 25, 2019?

Continue to visit our new LMS and take advantage of the new features and experience the new system affords all users.

This is your last chance to be sure that you have all of your purchased courses completed on the old LMS and to print and or save your certificates of completion. All completion records on the old LMS for the past four years will be migrated over to the new LMS. You can access these records by logging in to your new account.

What if I have additional questions? Who should I contact?

Please send an email to onlinelearning@acsm.org.