Instructions:  All required application materials must be submitted in ONE PDF document emailed to: [lpanton@fsu.edu](mailto:lpanton@fsu.edu)

  Subject line: “1st Time Student Presenter Program Application”

The purpose of this program is to support hotel expenses for students who are first time presenters at the 2020 SEACSM conference in Jacksonville, FL.  This program is funded by the American College of Sports Medicine.

Eligibility for the 1st Time Student Presenter Program: Award of at least $100.00 if selected.

1) Be (or become) a member of the SEACSM by the start of the SEACSM conference in 2020.

2) Be a citizen, citizen national, or permanent resident of the U.S. or Canada.

3) Be enrolled in a Bachelor or Master’s level program in kinesiology, exercise science or sports science, sports medicine, athletic training, activity epidemiology, or related field at a college or university in the Southeast Chapter ACSM region.

4) **Be a First time presenter** at the SEACSM conference in February 2020.

**Required Application Materials**

1. A **cover page** that includes the information requested below. Your completed and signed application form will be evaluated for professional appearance. It will be evaluated for neatness, accuracy, and professional appearance.
2. A letter of recommendation/support from a faculty member at your institution that addresses the following: Explanation of your qualifications for this program; Explanation of how the support might help the institution assist the other students from that institution support other attendees; Statement of support for your presentation at the conference and your involvement in the chapter (See more detailed instructions below).
3. A description (500 word maximum) of how you intend to utilize this support at the upcoming SEACSM conference, as well as how you plan to get more active within SEACSM. Convince us that you are worth the investment and please be as specific as possible.
4. A current CV or resume. We will look at your ability to present yourself professionally on paper as well as a list of your academic achievements.

Application Deadline:  January 31th 2020 midnight (EST).  Notification to award recipients will take place by February 8th, 2020.

See the next page for the information for your application.

Please create and include a cover page with the following information for your application:

Name:

Mailing address:

Telephone number:

Email address:

University/Institution and Program:

Title of Accepted Abstract/Presentation for the 2020 meeting:

Areas of Interest:

Projected Graduation Date:

Declaration of the following:

If I am awarded and accept support for attendance at the 2020 SEACSM meeting I agree to:

Learn more about participating in regional and national meetings by stopping by the student information booth.

Actively participate in the conference by presenting my research, as well as attending other sessions and networking with fellow students and faculty.

Consider future career goals and the importance of ACSM membership.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature                                                                            Date

The signature of the applicant above confirms that the information stated in this application is the truth.

**Guidelines for Letter of Recommendation/Support - For your Faculty Recommendation.**

Instructions for completion of letters of recommendations for 1st Time Student Presenter Applications:  Please note that the applicant will be scored based on your responses to the items below.  If the information requested is not included, the applicant will lose all points on that category. **This letter should be included in one PDF with the student’s application.**  Thank you.

1)  Please include in body of letter**:**

Applicant’s Name

Your Name

Title/Position/Institution

Whether you are a current SEACSM member

Whether you are a current ACSM and list your number and if you are a Fellow

2) Provide the following information:

How long and in what capacity you have known the applicant?

Describe the quality of the applicant's work and give an example.

Describe the tasks in the abstract that the applicant performed.

What is the applicant's level of productivity?

Please evaluate applicant's level of interest and long-term potential to contribute to SEACSM and ACSM.

3)  Explanation of how this support might help your institution assist other student attendees.