

Position Description
Chair – Department of Health and Human Performance
University of Tennessee at Martin

The Position

The department of Health and Human Performance (HHP) seeks applicants for Department Chair, 12-month, tenure-track position; rank is based on qualifications. The position is open until filled.

Effective Date: July 1, 2024

Duties of the Position

The position is a 12-month appointment with 50/50 (teaching and administrative) duties. Responsible for the daily operations of the department and the department programs. The Department Chair will promote excellence in department programs within the University. Chair responsibilities are classified as professional duties requiring leadership and mentoring of faculty, administrative expertise to include vision, long and short-term planning, decision-making and coordination of instruction.

The Chair will teach undergraduate courses in HHP's concentrations (E.g. exercise science, public health, K-12 licensure, human performance) and support online graduate courses in sport coaching and performance. Additionally, the chair will focus on recruitment and retention of all students in the department. Other responsibilities will include academic advising, service to the department, university, profession, and community, and establishing a record of scholarship.

Professional (Required) Qualifications

The successful candidate will have an earned doctorate in exercise science, public health, K-12 licensure/pedagogy, human performance, or a complementary field of study, and be eligible for appointment in rank with tenure.

The primary focus at the University of Tennessee at Martin is teaching; therefore, the candidate is expected to have a record of successful teaching experience at both the undergraduate and graduate level. Additionally, the candidate is expected to have a record of scholarship and service. The candidate will possess interpersonal and management skills to lead a dynamic and growing department. The candidate will foster and promote diversity in the department's initiatives, interdisciplinary collaboration and community partnerships. The successful candidate will have prior administrative or academic leadership experience.

Preferred Qualifications:

Any background in sport coaching and performance is a plus. Having experience with student recruitment, retention and accreditation processes is helpful.

The University

The University of Tennessee at Martin is a primary campus in the University of Tennessee System. The campus is in Northwest Tennessee approximately 125 miles north of Memphis and 150 miles west of Nashville. The University of Tennessee at Martin has a combined graduate and undergraduate enrollment of approximately 8,100 students.

The emphasis is solidly on excellence in teaching, research, and outreach. We seek candidates who demonstrate a similar commitment. Additional information about the University of Tennessee at Martin and the Department of Health & Human Performance can be found at <https://www.utm.edu/academics/departments/health-and-human-performance>

Application

Interested persons must submit an online application to:

<https://www.utm.edu/offices-and-services/human-resources/employment-opportunities.php> or www.utm.edu and click “Employment” at the bottom of the page. Applicant must submit to the employment website:

1. Letter of application
2. Current vita
3. Statement of teaching philosophy
4. Official transcript for the terminal degree

Three original, current letters of reference to be sent independently as hard copies by mail or PDF by email to:

Dr. Janet Wilbert, Search Committee Chair
Department of Health & Human Performance
3032 Kathleen and Tom Elam Center
The University of Tennessee at Martin
Martin, TN 38238

or jwilber1@utm.edu.

For questions or for more information, call 731-881-7310. Incomplete submissions will not be considered.

The University of Tennessee at Martin is an equal employment opportunity institution and does not discriminate based upon race, color, or national origin. The University’s Office of Equity and Diversity has adopted a policy and procedures to provide students and employees, who feel that they have experienced discrimination but are uncertain as to whether a complaint is justified or whether they wish to initiate a formal complaint, the opportunity to discuss their concerns confidentially and informally with the Equity and Diversity Officer/Title VI Coordinator for prompt and equitable resolution of discrimination complaints.

All qualified applicants will receive equal consideration for employment and admission without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, gender identity, age, physical or mental disability, genetic information, veteran

status, and parental status. In accordance with the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, the University of Tennessee at Martin affirmatively states that it does not discriminate on the basis of race, sex, or disability in its education programs and activities, and this policy extends to employment by the university. Inquiries and charges of violation of Title VI (race, color, and national origin), Title IX (sex), Section 504 (disability), the ADA (disability), the Age Discrimination in Employment Act (age), sexual orientation, or veteran status should be directed to the Office of Equity and Diversity, 11 Fisher Wayne Dr., 212 Boling University Center, Martin, TN 38238, telephone 731-881-3505. Requests for accommodation of a disability should be directed to the ADA Coordinator at the Office of Equity and Diversity.